

CONDITIONS OF LOAN FOR POWERED WHEELCHAIRS

Delivery Advice - The equipment that you have received is safe, clean and in good working order. You will be required to sign the handover certificate confirming receipt of the equipment and of this document. Please contact us using the details below if ever you feel the equipment is no longer suitable or you have a problem using it.

Wheelchair Maintenance - For your safety and so that it may continue to meet your care needs, it is essential that the wheelchair is kept well maintained and in a clean condition. Please follow the manufacturer's guidelines detailed in the handbook you have been given with this wheelchair.

Should any fault occur (however minor) you should contact us immediately on 0808 164 6400

The equipment belongs to the NHS and is loaned to you on the following conditions:

- It must be stored in a safe place whilst not in use, protected from damage at all times, and **not** left unattended in a public place or in any location where it may be vulnerable to theft
- In the event of loss, damage or theft where the user or their carer is found to be at fault, the cost of replacing or repairing the equipment will be recovered from them or their insurance company; where fraud is suspected, details will be passed to the NHS Counter Fraud Service
- You must **not** dispose of, or pass the equipment onto another person; you must let us know immediately if you have no further use for it
- The wheelchair must not be used for sports activities or track events without our agreement
- The equipment must be kept clean and in good working order
- For wheelchairs used outdoors, it is advisable that you have suitable third party insurance, which should include breakdown cover
- You will be contacted on an annual basis for your wheelchair to be inspected/serviced
- You must look after the battery as shown in the instructions given with the chair; good ventilation is needed when charging the battery to avoid overheating of the charger
- Posture/safety belts fitted to the wheelchair must be fastened safely, correctly and appropriately
- You must not have the wheelchair altered or have any attachment fitted to it without our agreement
- You must be available for review when requested
- If you take the wheelchair abroad for a short time you must pay the cost of any damage, loss or repair during travel and whilst outside of the United Kingdom; we advise that you arrange appropriate insurance cover
- The equipment must be returned, or given up for repair as soon as we request you to do so

You must let us know immediately if:-

- The equipment is involved in an accident, is lost or damaged
- You change your address or intend to emigrate
- You no longer need the equipment.

If you have any queries please contact the wheelchair service using the details below.